



# Job Announcement

The State's Attorney's Office is charged with serving the interests of the citizens of Prince George's County, Maryland. Serving nearly one million residents, the Prince George's County State's Attorney's Office protects the community through the prosecution of criminal matters. Our team is committed to fulfilling our mission with a thoughtful and impartial application of the law. We reaffirm the standards set by law-abiding citizens to ensure that safe and productive communities thrive within Prince George's County, Maryland.

The Prince George's County Office of the State's Attorney has openings for Experienced Assistant State's Attorneys (ASA) for the Special Victims Unit. The State's Attorney's Office is charged with servicing the interest of the citizens of Prince George's County, Maryland. These are exempt positions, meaning the Assistant State's Attorney is a political appointment and serves at the pleasure of the State's Attorney. Positions may be paid from the general fund and/or limited-term-grant fund.

## **TYPICAL DUTIES:**

The State's Attorney's Office is looking to fill vacancies for Experienced Assistant State's Attorneys (ASA) for the Special Victims Unit. The candidates selected must be familiar with and able to effectively utilize the rules of evidence and criminal procedure to prosecute violations of the criminal law of Maryland, both confidently and professionally.

Typical duties for ASAs include: Screen and indict potential cases for trial, Prepare appropriate cases for trial in Circuit Court & Juvenile Court; Contacting, interviewing and preparing victims and witnesses for all court appearances; Handling bonds, evidentiary hearings and motions, and trials; Drafting routine pleadings; and Communicating appropriate information with the citizens of Prince George's County on a variety of issues.

## **MINIMUM QUALIFICATION FOR CANDIDATES:**

Candidates must have graduated from an accredited law school and be eligible to practice law in the State of Maryland. Additionally, candidates must have a minimum 2 years of experience prosecuting or defending Special Victims Unit Cases

**CONDITIONS OF EMPLOYMENT:** Candidates must pass a background investigation and drug screen.

**ELIGIBILITY TO WORK:** Under the Immigration Reform and Control Act of 1986, an employer is required to hire only U.S. citizens and lawfully authorized alien workers. Selected candidate for employment will be required to show and verify authorization to work in the United States.

**CLOSING DATE:** Open Until Filled

**HOW TO APPLY:** Submit resume and cover letter discussing experience to: Human Resource Director, Prince George's County Office of the State's Attorney, [SAOHumanresources@co.pg.md.us](mailto:SAOHumanresources@co.pg.md.us).

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