

August 5, 2022

NOW HIRING: PARALEGAL

The Office of the State Prosecutor is a statewide independent agency charged with investigating and prosecuting criminal offenses related to public corruption, official misconduct, election and campaign finance law violations, and other crimes.

The Office of the State Prosecutor is seeking applicants for a contractual Paralegal position. Ideal candidates will have a paralegal degree or equivalent, at least three years' experience in litigation support or legal administration, and proficiency in using Microsoft Word, Excel, Adobe, and case management databases. The Paralegal will provide administrative support to investigators and attorneys, draft legal documents, submit filings with courts, and assist with investigations and trials. Salary range - \$40,000 - \$54,000 (depending on experience and qualifications). Submit resumes to Genie Gunthrop, Director of Administration, at genie.gunthrop@maryland.gov. The vacancy will remain open until filled. Visit our website at www.osp.maryland.gov for additional information regarding our agency.